

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE FEBRUARY MONTHLY MEETING HELD ON
WEDNESDAY 7th FEBRUARY 2024 AT 7PM IN THE PAVILION



013/24 ATTENDANCE AND APOLOGIES

Present - Cllr C Fee in the Chair, Cllr A Hollett, Cllr D Bevan, Cllr T Richards, Cllr K Oaster, Cllr T Daly and Roz Roberts, Clerk

Cllr C Poll - Buckinghamshire Council

Cllr D Town – Buckinghamshire Council

No members of the Public were in attendance.

Apologies:-

Cllr D Finch – Unwell

Cllr P Brazier – Buckinghamshire Council – Mentmore PC Meeting

014/24 PUBLIC FORUM

There was no public forum.

015/24 DECLARATIONS OF INTEREST

There were no declarations of interest.

016/24 APPROVAL OF MINUTES

The Minutes of the Parish Council's Monthly meeting held on the 3rd January 2024 were approved and signed by the Chair.

017/24 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

Cllr Poll

Straw Bailers going through villages – Cllr Poll advised that the transportation of uncovered straw was now being investigated by Buckinghamshire Council's legal department.

Gully problems - advised to date not all had been examined and cleared.

Cllr Poll clarified the current position regarding the resurfacing of the bridge at Station Road. Permission had initially been sought and granted to Bucks County Council (which no longer exists) so permission had to be sought again from Network Rail who own the bridge. He confirmed that the bridge will be resurfaced imminently.

Cllr Daly enquired again about the resurfacing works at Gooseacre. Cllr Poll confirmed that the local members continued to press Bucks Highways regarding all of the outstanding resurfacing works in Cheddington.

Cllr Oastler enquired if the lorry ruts in the grass would be repaired again at the corner of Manor Road. It was commented that it could be several lorries causing these, not just Persimmon/Charles Church.

Cllr Town

Flooding – was now a major consideration when planning applications were received. With climate change it was believed that there was now a greater chance of flooding.

018/24 CLERK'S UPDATE REPORT - to note updates to ongoing matters:

- **Cheddington Neighbourhood plan** - Nothing to report.
- **Barratts - Land at Gooseacre** – Nothing to report.
- **Connecting Path Suggestion at Recreation Ground** – On hold.
- **Cheddington s106 Pedestrian and Cycling Improvements Scheme** – 22nd January Clerk had received an update from Mr Fuller. He was in contact with relevant colleagues about the different measures proposed by the Parish Council, such as the speed indicator signs and zebra

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crossing signage, to gauge any views. He hoped to be able to provide feedback soon and then arrange a meeting following this.

Paul Foot had already contacted the Clerk in respect of the existing approved locations in Cheddington for MVAS (speed limit) signs. She had provided the relevant information.

Orchard Manor

- **Zebra crossing** – Clerk, Cllr Fee and Cllr Hollett had met with Nathan Holt, Persimmon and Darryl Bonsor from Bucks Highways on site on 23rd January to discuss possible solutions. It was agreed that 'zebra crossing ahead' signage on the approach from the village to the crossing would be beneficial which Persimmon offered to provide and install.

Bucks Highways would ask Persimmon to provide a drawing showing the proposed locations and sign specification. Highways would then agree on where they could be safely positioned. It was also agreed that the low-level fencing from Orchard Manor should be extended so there was no short cut. Cllr Hollett suggested that a repeater could also be attached to the SID pole.

Darryl Bonsor, Buckinghamshire Highways, was aware of the PC's proposed measures for the S106 monies which was good to note.

Cllr Poll commented on the amount of effort and on how many things had been suggested to date by the Parish Council to try and alleviate the problem. All agreed that they had never seen a zebra crossing entering a hedge!

- **Future development of football/sports facilities at the Recreation Ground – MUGA –**

See planning

- **Football Pitch Upgrading, Cheddington Recreation Ground** – Clerk and Jack Sangster from Cheddington Football Club had completed the Grounds Management Association Level 1 Football Groundsmanship course (online) as part of the terms of the grant. Clerk will now contact contractors (details provided by the FA) regarding the works.

- **Toilet at Pavilion** – See planning

- **General**

- **Friendship Bench** – Awaiting delivery

- **Inspection of All Play/Fitness Equipment** – Clerk still waiting on confirmation of the date when the Zip wire/fitness equipment will be inspected. Emailed asking if she should contact the inspection company direct to arrange as quarterly inspections due to start in March.

Wicksteed have done the requested repairs etc related to the play equipment on The Green.

Allotments Update – Nothing to report. Still no Warden.

- **Engraving 'missing' names on the War Memorial** – Dillamores provided the contact details of an engraver. Waiting on quote.

- **Car Park Light at Recreation Ground** – Waiting on date to meet on site from Garry Campbell's contact who was unwell.

- **Pavilion** – Clerk had advised regular users of the price increase from 1st April. No issues.

- **Street light numbering** – Eon arranging.

- **Trees At Rec Gnd** – Jack Rimington informed and will be arranging for a cherry picker once ground harder to prune back and remove fallen branches.

- **Vegetation Works**

Removal of overgrown vegetation at Orchard Manor – great job done by B & C Landscaping. Going forward the 'handyfolk' will trim regularly.

Hedge had been cut back at Falcon House by the tenant, not Society of Merchant Venturers managing agents Savills, Southampton. Clerk now has contact details of surveyor responsible for the management of the property.

Station Road - trees – Clerk contacted Robin Gaymer – not owner but advised to contact Seabrook Farm.

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Simon Barrow currently working his way around the hedges.

Cherry tree purchased for Village Hall grounds, as previously agreed, to replace the one that had to be cut down because of disease. Handyfolk planted and will manage it.

- **Tennis Club lease** - now registered with the land registry.

Cllr Richards advised that the Tennis Courts would be jet washed by the same contractor as in 2023, week beginning 20th March. Clerk confirmed that the Pavilion outside tap could be used. If the water bill increased Cllr Richards advised to charge the Tennis Club.

- **Accident on the Green 3rd January 2024** – Clerk had been in discussions with Aviva, the policy holder's insurer, had forwarded quotes and was advised on 31 January that it was now being reviewed. Clerk stressed the urgency as the railings surrounded a children's playground.

019/24 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS

29.01.24/30.01.24 - Catherine Birkinhead, Resident – email - Tree donation at Village Hall –

- Agreed. Clerk and Cllr Fee would arrange to meet, suggest where and recommend a cherry tree.

05.02.24 - Zara Corby, Resident – email - Parking in cheddington – Clerk to respond that the Parish Council totally understood the concerns raised but that the Parish Council (PC) has no jurisdiction over local parking. Also advise resident that where there is a 30mph limit there cannot be any road lining. Resident should contact Buckinghamshire Highways to raise the concerns which have been discussed before at PC meetings and reported to the local police community support officer, especially with regards to parking in Cheddington at school drop off/pick up time.

020/24 REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED

BALC on-line presentation by Neil Homer – Effective Design Coding for Towns & Villages – 31st January at 2pm, Cllr Fee and Clerk – Not the original course that was 'booked' but a few interesting points raised.

Michelle Parker, Ivinghoe and Wing Community Board - Thursday 25th January, 1pm, Clerk - General chat about the village.

021/24 FINANCIAL MATTERS

a) The February 2024 payments, in accordance with the financial report, were checked and signed off by Cllr Fee and by Cllr Richards.

022/24 PLANNING MATTERS

Applications Received via Buckinghamshire Council: -

24/00190/ALB - Town Farm 43 High Street Cheddington Buckinghamshire LU7 0RG - Listed building application for replacement of back door – No Objections

24/00050/APP - Cheddington Pavilion, Cheddington Recreation Ground, High Street, Cheddington Buckinghamshire LU7 0RG - Erection of toilet block accessible by new raised concrete ramp – Parish Council Supports this application.

Determinations by Buckinghamshire Council: -

23/03425/APP - 1 Horseshoe Close Cheddington Buckinghamshire LU7 0SB - Householder application for 1.5 storey side extension and alterations to front parking area – Approved 10.01.24

23/03366/APP - 6 Hill Side Cheddington Buckinghamshire LU7 0SP - Householder application for a first floor side extension – Approved 31.01.24

Other Planning Matters: -

a) *Pavilion External Toilet Update*

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The planning application had been submitted by Hugo Hardy Architects and fee paid direct by the Parish Council to Buckinghamshire Planning. Application available on the portal for comment until 15th February.

b) MUGA Update

Craig Lambert was proceeding with the planning application and associated drawings on the PC's behalf. A fee of £480 plus VAT. Planning application fee would be a separate charge which the PC would pay direct once advised by Buckinghamshire Planning.

Cllr Hollett advised that the sign regarding The Manor, West End Lane indicates a building plot for sale with planning permission for a garage had now lapsed.

023/24 REPORT ON ANY URGENT MATTERS

Nothing reported.

024/24 DATE OF NEXT MEETING

The next Parish Council meeting will be held on Wednesday 6th March 2024.

The meeting finished at 8.30pm.

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FINANCIAL APPENDIX

MONTH 11

AS AT 02/02/2024

| VCHR | DATE | PAYMENTS - CURRENT ACCOUNT | NET | VAT | TOTAL | PAVILION INCOME TO 05.02.24 FYI |
|--------------------------------------|----------|-----------------------------------------------------------------------|--------------------|-----------------|---------------------|---------------------------------|
| DIRECT DEBIT PAYMENTS DEBITED | | | | | | |
| DD228 | 18.01.24 | N Power - Street Lights 01.12.23-31.12.23 | £ 1,636.48 | £ 327.30 | £ 1,963.78 | |
| DD229 | 22.01.24 | BT re. wifi - Pavilion January 24 | £ 39.95 | £ 7.99 | £ 47.94 | |
| DD230 | 22.01.24 | Bank Charges to 31 December 2023 | £ 5.40 | £ - | £ 5.40 | |
| DD231 | 23.01.23 | Epson - Printer Subscription 18.01-17.02.24 | £ 9.75 | £ 1.94 | £ 11.69 | |
| DD232 | 29.01.22 | 02 - Clerk's Mobile 13.12.23-12.12.24 | £ 13.10 | £ 2.62 | £ 15.72 | |
| DD233 | 30.01.24 | Nest - Clerk Pension January 24 | £ 124.95 | £ - | £ 124.95 | |
| DD234 | 01.02.24 | Buckinghamshire Council re Pavilion Bins Dec 23 | £ 23.10 | £ - | £ 23.10 | |
| | | TOTAL DDs Made | £ 1,852.73 | £ 339.85 | £ 2,192.58 | |
| DD PAYMENTS TO BE MADE | | | | | | |
| | | TOTAL DDs To Be Made/Clear | £ - | £ - | £ - | |
| ONLINE PAYMENTS MADE | | | | | | |
| OL 235 | 05.01.24 | Mrs E R Roberts - Tape/Clamps | £ 17.76 | £ - | £ 17.76 | |
| OL 236 | 05.01.24 | Bucks Council Portal - re. Pavilion Toilet | £ 210.50 | £ - | £ 210.50 | |
| OL 237 | 21.01.24 | Mrs E R Roberts - Chair/Diary 24-25 | £ 63.94 | £ - | £ 63.94 | |
| OL 238 | 25.01.25 | E R Roberts - Salary January 24 | £ 1,492.41 | £ - | £ 1,492.41 | |
| OL 239 | 25.01.24 | HMRC (06.01-05.02.24) | £ 362.80 | £ - | £ 362.80 | |
| OL 240 | 30.01.24 | Eurooffice Inv 0004470291 | £ 70.72 | £ 14.14 | £ 84.86 | |
| OL 241 | 30.01.24 | Kensworth Sawmills Inv 43258 - Rec Gnd Bollards | £ 130.00 | £ 26.00 | £ 156.00 | |
| OL 242 | 30.01.24 | Simon Barrow Inv SB0331 January 24 | £ 2,283.33 | £ 456.67 | £ 2,740.00 | |
| OL 243 | 01.02.24 | B & C Landscaping Inv 1635 - Mentmore Rd Clearance | £ 1,370.00 | £ 274.00 | £ 1,644.00 | |
| OL 244 | 01.02.24 | Lucy Lawson Inv no. 005 | £ 291.50 | £ - | £ 291.50 | |
| OL 245 | 01.02.24 | E R Roberts - Easyspace Domain Renewal (pd on Visa, 2 yearly renewal) | £ 47.16 | £ 9.43 | £ 56.59 | |
| OL 246 | 01.02.24 | E R Roberts GMA Learning Fee | £ 46.00 | £ - | £ 46.00 | |
| OL247 | 05.02.24 | Keith Malcolm Inv no.019 | £ 321.75 | £ - | £ 321.75 | |
| | | TOTAL OL Payments Made | £ 6,707.87 | £ 780.24 | £ 7,488.11 | |
| ONLINE PAYMENTS TO BE MADE | | | | | | |
| OL248 | 08.02.24 | E R Roberts - Expenses January 24 | £ 5.23 | £ 0.26 | £ 5.49 | |
| OL249 | 08.02.24 | Leighton Hire Centre Inv 76663 | £ 109.20 | £ 21.84 | £ 131.04 | |
| OL250 | 08.02.24 | Chiltern Hygiene Services Ltd Inv 35084 | £ 206.00 | £ 41.20 | £ 247.20 | |
| OL251 | 08.02.24 | Lamps & Tubes Inv 71536 | £ 447.77 | £ 89.55 | £ 537.32 | |
| OL252 | 08.02.24 | Cheddington Methodist Church Warm Spaces Dec/Jan | £ 200.00 | £ - | £ 200.00 | |
| OL253 | 08.02.24 | Cheddington Residents' Association CVN1921 - Newsletter | £ 606.00 | £ - | £ 606.00 | |
| OL254 | 08.02.24 | Hugo Hardy Architects Inv 001 - RIBA Stage 2 | £ 1,040.00 | £ - | £ 1,040.00 | |
| OL255 | 08.02.24 | SLCC Clerk's Membership 24-25 | £ 229.00 | £ - | £ 229.00 | |
| OL256 | 08.02.24 | Eurooffice Inv 0004480571 | £ 34.54 | £ 6.91 | £ 41.45 | |
| OL257 | 08.02.24 | Eurooffice Inv 0004480955 | £ 11.30 | £ 2.26 | £ 13.56 | |
| | | TOTAL OL Payments To Be Made | £ 2,889.04 | £ 162.02 | £ 3,051.06 | |
| CURRENT ACCOUNT - Community | | | | | | |
| R135 | 02.01.24 | Sally Anne Butcher Inv 2024/204 | £ 156.25 | £ 31.25 | £ 187.50 | £ 187.50 |
| R136 | 02.01.24 | Julie Campbell Inv 2024/205 | £ 364.58 | £ 72.92 | £ 437.50 | £ 437.50 |
| R137 | 02.01.24 | Jack Sangster Inv 2024/206 | £ 28.65 | £ 5.73 | £ 34.38 | £ 34.38 |
| T20 | 04.01.24 | Transfer from Savings Account | £ 3,000.00 | £ - | £ 3,000.00 | £ - |
| R138 | 08.01.24 | Cheddington Tennis Club Inv 2024/203 | £ 93.75 | £ 18.75 | £ 112.50 | £ 112.50 |
| R139 | 09.01.24 | K Ainsworth Inv 2024/207 | £ 83.33 | £ 16.67 | £ 100.00 | £ 100.00 |
| R140 | 17.01.24 | K Lowery Inv 2024/209 | £ 52.08 | £ 10.42 | £ 62.50 | £ 62.50 |
| R141 | 17.01.24 | Jemma Sniders Inv 2024/210 | £ 52.08 | £ 10.42 | £ 62.50 | £ 62.50 |
| R142 | 23.01.24 | HMRC VAT 01.10.23-31.12.23 | £ 3,272.20 | £ - | £ 3,272.20 | £ - |
| R143 | 29.01.24 | Allotment Rent - Plot 2A | £ 8.00 | £ - | £ 8.00 | £ - |
| T21 | 01.02.24 | Transfer from Savings Account | £ 5,000.00 | £ - | £ 5,000.00 | £ - |
| R144 | 01.02.24 | Sally Anne Butcher Inv 2024/214 | £ 343.75 | £ 68.75 | £ 412.50 | £ 412.50 |
| R145 | 01.02.24 | Julie Campbell Inv 2024/215 | £ 322.92 | £ 64.58 | £ 387.50 | £ 387.50 |
| | | | £ 12,777.59 | £ 299.49 | £ 13,077.08 | £ 1,796.88 |
| SAVINGS ACCOUNT - BMM | | | | | | |
| T20 | 04.01.24 | Transfer to Current Account | -£ 3,000.00 | £ - | -£ 3,000.00 | |
| T21 | 01.02.24 | Transfer to Current Account | -£ 5,000.00 | £ - | -£ 5,000.00 | |
| | | | -£ 8,000.00 | £ - | -£ 8,000.00 | |
| BALANCES 02.02.24 | | | | | | |
| | | Current A/c | | | £ 4,810.85 | |
| | | Savings A/c | | | £ 127,038.17 | |
| | | TOTAL | | | £ 131,849.02 | |
| | | Less DDs to be paid | | | £ - | |
| | | Less Online Payments to be made | | | £ 3,051.06 | |
| | | CURRENT BALANCE | | | £ 128,797.96 | |